

Currently Available Position(s)

Job Title: Ways to Work Program Liaison

Location: (East Liberty) Pittsburgh, PA and Western Pennsylvania

General Responsibilities:

Candidate has responsibility for coordinating, facilitating and implementing a consumer loan program to diverse populations and coordinating the program with Ways To Work, Inc. and local banks. Must be a dynamic, flexible self-starter with good communication skills, knowledge of budgeting and credit, community resources, case management, and goal setting. Must be able to market the Ways to Work and Keys to Success Transportation Loan program to businesses, county assistance offices, social service organizations, and other consumer serving organizations. Travel and reliable vehicle required.

Minimum Qualifications:

Education and Training: A Bachelor's Degree in a related field.

Experience: One year of related experience, or equivalent education and training as approved by the Chief Executive Officer.

Hours Per Week: 40

Salary: Competitive

Submit Resumes to:

You may e-mail us in Word 6.0 or ADOBE PDF formats to fswp-hr@fswp.org Or send a resume and cover letter directly to:

Supervisor, Ways to Work Program
Family Services of Western Pennsylvania
6401 Penn Avenue, 2nd Floor
Pittsburgh, PA 15206

Future Employment Opportunities

We regularly hire for a variety of positions, including clinical or direct service, and technical or clerical support. If you have an interest in working in human services, but your skills and qualifications do not match currently available positions, you may send a resume and cover letter to our Human Resources Department, Family Services of Western Pennsylvania, 3230 William Pitt Way, Pittsburgh, PA 15238. Please tell us the type of position you are seeking. When a position becomes available for which you are qualified, you may be contacted for an interview. Due to the volume of inquiries, we regret we are unable to respond individually to all resumes, but we do appreciate your interest.

We post on our website, www.fswp.org, positions that are currently available. Please watch for opportunities that match your skills and send your resume directly to the person whose name is provided.

Benefits

- 401(k) Plan
- Employee Assistance Program
- Generous, and flexible, Paid Leave
- Training and Educational Assistance Program
- Fully Paid Disability and Life Insurance Benefits
- Choice of medical insurance plans, dental and vision benefits



FSWP is an Equal Opportunity/Affirmative Action Employer

Women, minorities, and persons receiving or who have received services are encouraged to apply.