

## Currently Available Position(s)

**Job Title:** Tutor/Parent Support Contractor

**Location:** Family Centers in Turtle Creek and Wilkinsburg

### **General Responsibilities:**

Candidate will be a certified teacher with substantial experience engaging parents and students. Candidate must be willing to work in Family Centers and community venues as well as in homes with parents and students. Candidate must maintain detailed individual case files and report on outcomes.

### **Minimum Qualifications:**

Master's Degree and Teacher certification.

**Hours Per Week:** 6 hrs/week for one year

**Salary:** Competitive Hourly

**Submit Resumes to:** You may e-mail us in Word 6.0 or ADOBE PDF formats to [fswp-hr@fswp.org](mailto:fswp-hr@fswp.org). Or send a resume and cover letter directly to:

Kathleen Hunt  
Family Services of Western Pennsylvania  
6401 Penn Avenue, Second Floor  
Pittsburgh, PA 15206

## Future Employment Opportunities

We regularly hire for a variety of positions, including clinical or direct service, and technical or clerical support. If you have an interest in working in human services, but your skills and qualifications do not match currently available positions, you may send a resume and cover letter to our Human Resources Department, Family Services of Western Pennsylvania, 3230 William Pitt Way, Pittsburgh, PA 15238. Please tell us the type of position you are seeking. When a position becomes available for which you are qualified, you may be contacted for an interview. Due to the volume of inquiries, we regret we are unable to respond individually to all resumes, but your resume will be kept in our Job Bank for six months. Feel free to send an updated resume at any time. We appreciate your interest in Family Services of Western Pennsylvania.

We post on our website, [www.fswp.org](http://www.fswp.org) , positions that are currently available. Please watch for opportunities that match your skills and send your resume directly to the person whose name is provided.

### Benefits

- 401(k) Plan
- Employee Assistance Program
- Generous, and flexible, Paid Leave
- Training and Educational Assistance Program
- Fully Paid Disability and Life Insurance Benefits
- Choice of medical insurance plans, dental and vision benefits



**FSWP is an Equal Opportunity/Affirmative Action Employer**

**Women, minorities, and persons receiving or who have received services are encouraged to apply.**